



*The Department of Services
for Children, Youth
and Their Families*

*Division of
Youth Rehabilitative Services*

● *Office of the Director* ●

*633-2620
Fax: 633-2636*

Juvenile Civil Citation Steering Committee Meeting

Agenda

April 3rd, 2019

10:00am – 12 Noon

Multi-Purpose Conference Room # 1, Building #9

1825 Faulkland Road

Wilmington, DE 19805

- I. Welcome and Introductions Attendee: Donna M. Pugh, Esq. (JCC Director), Tanya Bayne (JCC Admin. Asst.), Lauren DeVeber (YRS), John Stevenson ?(YRS-Director), Brenda Overton (BOT-Director), Karren Odwin (BOT), Jazzmyn Molson (BOT), Cpl. Kevin McKay (DSP-Troop 3), Rachel Neff (Family Court), Sgt. Mark Gaglione (DSP-Troop 3), Anthony Longo (DOJ), Abby Layton (DOJ), Sgt. Evan Holmes (DSP-Troop 2) and Lt. Patrick Malone (NCC PD) On the phone::Lisa Minutola (ODS), Det. Joseph Melvin (Georgetown PD), Earl McCloskey (DELJIS), Brie Gannon (DELJIS), and Salem Hadey (LegHall)
- II. Civil Citation Updates:
- a. Program Highlights – JCC will have a web link for parents and guardian to fill out an Initial Contact Form instead of making an initial phone call. The process will be implemented after the web link is tested. In addition, JCC will have a direct toll free number assigned to receive initial contact calls from parents and guardians.

- b. New Staff/ Interns – JCC welcomes Tanya Bayne is contracted to serve as a full-time Administrative Assistant to the program. Tanya is a retired communications company executive who comes to us with an extensive background in process management, customer service and organizational development. Tanya is also bilingual in Spanish, which is a great help in serving the needs of some program participants. She is organizing an impressive staff of volunteer student interns from University of Delaware, Delaware State University and Delaware Tech.
 - c. University of Delaware Study – A group of students enrolled in the current class Topics in Urban Politics: Politics and Sustainable Community Development Under the guidance of Theodore J. Davis, Jr. Ph D., Professor Department of Political Science and International Relations are reviewing the JCC Program as one of thier projects. The students will assess the referral data and report on the characteristics of JCC program participants, the offenses, and other pertinent information to evaluate its inputs and outcomes.
 - d. JCC Eligible Offenses Expansion and Law Enforcement Training – Effective 7/1/2019 the JCC program eligible offenses will be expanded to include all misdemeanor offenses excluded those referenced in HB442. Training for law enforcement is currently being scheduled for all counties staring in late April and completing prior to the 7/1/2019 date.
- III. Unsuccessfully Discharged/Ineligible Youth –JCC referrals that are returned to officers because youth or either unsuccessful or ineligible are being arrested on the referring offense at a rate of 40%. Since the last Steering Committee Meeting in September, there were twenty-three (23) ineligible and two (2) unsuccessful referrals returned to the issuing officers. 10 of those referrals were arrested on the JCC issued offense; JCC will

continue to address this issue at the upcoming law enforcement trainings. Additionally, this data will be shared with law enforcement leadership for their assistance.

IV. Old Business - None

- V. New Business - Committee member officers asked if there could be clarification on what type of arrest (Warrant vs. Criminal Summons) should be issued for unsuccessful or ineligible youth. This issue arises based on Delaware Code Title 11, section 1904. Sgt. Gaglione will draft a summary of the issue and forward this information to the JCC Director so it can be reviewed and the next steps determined. Cpl. McKay suggested the limitations on opportunities to receive a Juvenile Civil Citation be removed. It was suggested that Cpl. McKay forward this recommendation to the JCC Director so it can be reviewed and the next steps determined.

VI. Adjourn – Meeting ended 11:25am
